



RULES - CALL FOR PARTICIPANTS

3rd Annual Peer-to-Peer Learning Workshop of the Mediterranean Host Municipalities Learning Network

“Collaborations for LED knowledge and actions in host communities”

November 12-15, 2018 (Date TBC)- Gaziantep, Turkey

ANNUAL WORKSHOP DESCRIPTION AND OBJECTIVES

In the context of the CMI Mediterranean Host Municipalities Learning Network (HMLN), the CMI is organizing the 3rd Annual Peer-to-Peer Learning Workshop of the Network, to take place in fall 2018 in Gaziantep, Turkey (tentative dates: November 12-15). Hosted by Gaziantep Metropolitan Municipality, and organized with the support of Gaziantep Metropolitan Municipality, UN-Habitat, the German Technical Cooperation (GIZ), UN-Habitat, United Cities Local Government – Middle East and West Asia (UCLG-MEWA), and the World Bank, this annual event will focus on “Collaborations for Local Economic Development (LED): knowledge and actions in host communities”. It will aim at taking stock of the last years’ network members’ achievements and progresses on LED learning, deepen peer-to-peer based knowledge on LED, increase national and cross-country collaborations, and stimulate exchanges between host local governments and development partners and experts.

The annual workshop will consist of two and a half -days technical panel discussions, parallel working group sessions, and a field visit. It is targeting about 90 staff members and elected representatives of local governments from Jordan, Lebanon, Palestine, Turkey and Iraq, with selected participants from other countries facing similar forced displacement issues. Participants will be selected through a “Call for Participation”, based on eligibility and selection criteria, including active involvement in the HMLN and relevance to the topic of LED in forced displacement context.

The CMI and its partners will cover the costs of travel, accommodation, meals, and field trip for the selected participants.

WHO IS ELIGIBLE?

- Elected representatives, staff (temporary or long term) and close collaborators, working for Local Governments and involved with Local Economic Development and/or services in link with migrants and forcibly displaced.
- Local Governments include: Municipalities, Union / Federation of Municipalities, Regional authority, Governorate.
- Eligible countries: Jordan, Lebanon, Palestine, Iraq, Turkey
- A maximum application of 2 persons per Local Government can be accepted – the organizers also reserve themselves the right to decline a second application per local government, based on capacity limits.

SELECTION CRITERIA

In order to fulfill the objectives of the annual event, participants will be selected on the basis of their active participation in the HMLN, and direct involvement, need for, and interest in LED topics in forced displacement context, following the below criteria:



Selection Criteria

- **Active involvement** in the Host Municipalities Learning Network: assessed through participation in at least two activities (workshops, webinars, compendium of experiences), active participation on virtual discussions (Facebook page, C4D), exchanges and collaboration pursued within the Network (e.g. Twinning work).
- **Relevance** of the local context of your municipality to i) the refugee or forced displacement issue and ii) Local Economic Development needs and initiated actions
- **Commitment** to initiate or pursue collaborations with peers, development partners or experts on priority development solutions - including LED approaches- for the common welfare of hosts and refugees communities: the participant must demonstrate rational and motivation for pursuing exchanges and build on knowledge to develop local solutions and policies. It is expected that follow-up activities will last at least 6 to 12 months.
- **Capacity for actionable knowledge:** the participant must be in a position that allows her/him to contribute to the development of local solutions and policies for the common welfare of hosts and refugees.
- **Ability to communicate in the main language** of the Network: participants should be able to understand and actively discuss in Arabic and/or English. Translation and interpretation will be provided in Turkish for this event, but long-term communication within the Network will only be enabled in Arabic and English.

Validation of Selection

- **Completion of a thematic Survey on LED:** Applicants meeting the above criteria will be pre-selected to participate to the annual event, and be invited to complete an informative survey on LED issues, challenges and solutions in their towns. Completion of the survey will be the last step validating the selection of pre-selected applicants. An incomplete completion of the survey will compromise the participation to the workshop.

SELECTION PROCESS & TIMELINE

Eligible applicants will be selected for participation to the annual event along the above criteria by CMI team and Workshop development partners, including the GIZ, UN-Habitat, UCLG-MEWA and the World Bank. Timeline for applications and selection is the following:

- Launch of the Call for Participation: August 7, 2018
- Deadline for responding to the call: August 26, 2018
- Pre-selected participants will be informed, and will receive the mandatory survey to complete: September 6, 2018
- Deadline for completion of the survey in order to confirm participation: September 16, 2018
- **Confirmation of final selection of participants: September 21, 2018.**

HOW TO APPLY

Applications will be submitted through an online form in either English or Arabic. As the Call for Participants is targeted to HMLN members only, the link to the online form will not be published and has been shared with the Host Municipalities Learning Network and CMI partners.



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Only completed applications will be taken into consideration. Should you be experiencing difficulties in filling out the online form in English or Arabic, please get in touch with us at refugees@cmimarseille.org

LEGAL ASPECTS

The above call for participants rules are binding throughout the entire duration of the Call for Participation for the above mentioned workshop. Applying in the call indicates that participants accept these rules and regulations and agree to abide by them.